

Mass Email sent to ecf attorneys and staff on 3-16-2005

We are pleased to announce we are now scheduling CM-ECF training in both Cedar Rapids and Sioux City.

In addition to our basic CM-ECF 101 class for beginners, we will now offer CM-ECF 201. Level 201 will include training on civil case opening, advanced docketing topics and a general Q&A for questions or problems you've encountered with ECF.

Please note that an executed credit card authorization must be on file with the Clerk's Office and completion of our 201 level class or Iowa Southern District's ECF training is required before an attorney or staff member will be permitted to open civil cases electronically.

Classes will be held in both the Cedar Rapids and Sioux City courthouses. Training in Sioux City will be held on Tuesdays and in Cedar Rapids on Thursdays. We will be setting up morning and afternoon classes, based on the number of requests for training (we require a minimum of four students). Please call our offices to register for class. Cedar Rapids (319)286-2300, Sioux City (712)233-3900. (We have applied for CLE credit and our application is pending.)